

## FY2020 COUNTY GOVERNMENT FEE SCHEDULE

### SECTION 1. GENERAL – COUNTYWIDE

<b>Copies</b>	
Electronic copies provided free of charge wherever possible. If fees for copies or certified copies of any public record are specifically set forth by a law other than this fee schedule or the Maryland Public Information Act General Provisions Article, §§ 4-101 to 4-601, Annotated Code of Maryland (the "Act"), the requestor shall be charged the prescribed fee. In accordance with the Act, the County may require advance payment of copying fees.	
Black and White 8.5 x 11 8.5 x 14 11 x 17* 24 x 36* 36 x 48*	Per page \$0.25 (No charge if less than \$5) \$0.35 \$0.50 \$10.00 \$15.00
Color 8.5 x 11 8.5 x 14 11 x 17* 24 x 36* 36 x 48*	Per page \$0.30 (No charge if less than \$5) \$0.40 \$0.55 \$20.00 \$30.00
Certification of Copies	\$1.00 per page
* Printing capability for large format prints limited to the Department of Planning and Codes	

<b>Records Search and Preparation</b>	
Fees charged under this section shall comply with the provisions of the Act and the requester shall confirm willingness to pay estimated fees prior to commencement of work. The County may require advance payment of any fees set forth herein.	
Search for requested public records Review requested records for potential disclosure Prepare public records for inspection and copying	Each employee's salary, prorated on an hourly basis, times the actual time attributable to the search, review, and preparation; minus the cost of two hours of time for the highest paid employee involved with the record production
Postage	Actual Cost, Paid by the Requester
USB Drive or Other Device for Transfer	Actual Cost, Paid by the Requester
* Printing capability for large format prints limited to the Department of Planning and Codes	

**SECTION 2. PLANNING AND CODES**

<b>Building Permits</b>	
Note: Inspection agency fees for building inspection, energy code inspection, and plan review also apply and are set by the independent inspection agency.	
<b>RESIDENTIAL</b>	
Single-family, Two-family, Multi-family & Accessory Dwellings Modular & Manufactured Dwellings Additions, Decks, Porches, Basements & Attached Garages	\$50.00 minimum fee OR \$0.17 per sq ft on the measurement of all buildings at all levels (rounded to the nearest dollar amount)
Interior and Exterior Renovations & Alterations (structural changes only)	\$50.00 minimum fee OR \$0.17 per sq ft on the measurement of all buildings at all levels (rounded to the nearest dollar amount)
Window and Door Replacements	\$50.00
Roof Repairs or Replacement (structural work only)	\$50.00
Foundation Repair or Replacement	\$50.00
Fireplaces	\$30.00
Residential Accessory Structures (over 200 square feet)	\$50.00 minimum fee OR \$0.12 per sq ft on the measurement of all buildings at all levels (rounded to the nearest dollar amount)
In-Ground Swimming Pools	\$100.00
Above-Ground Swimming Pools	\$50.00
Shoreline Projects	\$100.00
Retaining Walls – Non-Shoreline	\$50.00
30-Day Procedural Letters – Singlewide Manufactured Homes & Accessory Dwellings	\$10.00 per letter
<b>COMMERCIAL, INDUSTRIAL, AND INSTITUTIONAL</b>	
New Construction, Renovations & Alterations, Accessory Structures (over 120 square feet) Up to \$20,000 value \$20,001 to \$100,000 value \$100,001 and above value	\$100.00 \$5.00 per thousand dollars of value \$4.00 per thousand dollars of value
Signs (new only)	\$100.00
<b>AGRICULTURAL</b>	
Agricultural Buildings, Poultry Houses, Manure Storage Sheds, Barns, and Greenhouses Up to \$10,000 value \$10,001 to \$20,000 value \$20,001 to \$100,000 value \$101,001 to \$500,000 value \$500,001 and up	\$50.00 \$5.00 per thousand dollars of value \$4.00 per thousand dollars of value \$3.00 per thousand dollars of value \$2.00 per thousand dollars of value
<b>MISCELLANEOUS</b>	
Residential Accessory Solar	\$50.00 roof-mount \$100.00 ground-mount
Re-Inspection Fee	\$50.00
Temporary Certificate of Occupancy	\$50.00
Final Certificate of Occupancy	No Charge
Work Begun Before Permit Issued	Double the Required Fee

<b>Development Impact Fees</b>	
Single Family Dwellings – Public School Construction	\$5,000 per dwelling unit
Multifamily Dwellings – Public School Construction	\$5,000 per dwelling unit
Age-Restricted (55 and over) Dwellings – Fire Protection/Emergency Medical Services	\$2,000 per dwelling unit

<b>Zoning Certificates</b>	
Home Occupation, Change of Use, Land Use Only, Temporary Display Tents (where a building permit is not issued)	\$50.00
Surface Mining, Mineral Extraction, Borrow Pits	\$100.00 per acre of disturbed area
Work Begun Before Permit Issued	Double the Required Fee

<b>Board of Zoning Appeals</b>	
Administrative Adjustment Application	\$150.00
Administrative Variance Application	\$150.00
Variance Application (BZA)	\$300.00
Special Use Exception Application	\$500.00
Appeal or Interpretation	\$400.00
Advertising Costs	Paid by Applicant
“After the Fact” Applications	Double the Required Fee

<b>Planning Commission</b>	
Critical Area Growth Allocation	\$500.00
Water and Sewer Plan Amendment	\$200.00
Annexation	\$250.00, plus \$25.00 per acre
Zoning Text Amendment Request	\$200.00
Mobile/Manufactured Home Park Request – New or Expansion	\$250.00 per individual site
Rezoning Application	\$250.00, plus \$25.00 per acre
Advertising Costs	Paid by Applicant

<b>Stormwater Management</b>	
Standard Plan Application (Residential & Agricultural)	\$50.00
Waiver	\$100.00
Detailed Plan Review – Non-Structural & Structural	\$250.00 minimum, OR Direct reimbursement of all costs for outside professional plan review and inspection
Performance Surety	Cost of construction estimate plus fifteen percent (15%)

<b>Forest Conservation</b>	
Forest Conservation Ordinance	\$12.00 plus postage, if mailed
Forest Conservation Manual	\$15.00 plus postage, if mailed
Forest Conservation Plan	\$300.00
Simplified Forest Stand Delineation	\$100.00
Intermediate Forest Stand Delineation	\$200.00
Full Forest Stand Delineation	\$300.00
Tree Planting Surety Bond	\$475.00 per acre plus 20% or approved estimate
Non-Compliance Fine	\$0.30 per square foot of disturbed area

<b>Subdivision Plats</b>	
Minor Plat (4 lots or fewer)	\$350.00 per lot
Minor Plat – Critical Area (4 lots or fewer)	\$450.00 per lot
Major Plat (5 lots or more)	\$350.00 plus, \$350.00 per lot
Major Plat – Critical Area (5 lots or more)	\$350.00, plus \$450.00 per lot
Additions, Modifications, Corrections and Resubdivisions	\$200.00
Construction of Improvements (Major Subdivision)	\$250.00, plus one percent (1%) of the amount of the initial bond, escrow, or letter of credit
County Road Construction Plan Review and Inspection	\$250.00, plus \$0.50 per center-line foot

<b>Site Plan Review</b>	
Minor Site Plan	\$200.00
Major Site Plan	\$400.00

<b>Licenses and Exams</b>	
<b>Electrician</b>	
Master (valid for 2 years)	\$100.00
General (valid for 2 years)	\$70.00
Limited (valid for 2 years)	\$50.00
Shelved (valid for 2 years)	\$40.00
Inspection Agency (valid for 2 years)	\$150.00
Master Exam	\$200.00
General Exam	\$150.00
Limited Exam	\$100.00
Re-Examination	Same as Original Examination Fee
<b>Plumber</b>	
<small>Note: Must have valid Maryland State License.</small>	
Master (valid for 2 years)	\$100.00
Journeyman (valid for 2 years)	\$50.00
<b>Salvage Yard</b>	
Annual License	\$250.00

<b>Maps and Publications</b>	
Note: See Countywide copy schedule for a list of copying fees.	
Comprehensive Plan	\$25.00
Comprehensive Water & Sewer Plan	\$50.00
Groundwater Protection Plan	\$25.00
Critical Area Plan	\$25.00
Map Preparation	\$35.00 per hour after the first half hour

**SECTION 3. ANIMAL CONTROL**

<b>Dog Licenses</b>	
Note: Length of license eligibility based on length of rabies vaccine.	
Un-Neutered / Un-Spayed	\$10.00 one year \$30.00 three years
Neutered / Spayed	\$3.00 one year \$9.00 three years
Multiple Dog License	\$25.00 per year
Commercial Animal Establishment/Kennel License	
Breeding / Selling Two (2) Litters or Less Per Year	\$150.00 per year
Breeding / Selling Three (3) or More Litters Per Year	\$75.00 per year

**SECTION 4. CORRECTIONS**

<b>Inmate Charges</b>	
Weekenders	\$30.00 per weekend
Work Release	\$55.00 per week
Home Detention	\$20.00 per day

**SECTION 5. EMERGENCY SERVICES**

<b>Departmental Charges</b>	
Ambulance Subscription Plan	
Individual / Two-Person Household	\$45.00
Three-Person or More Household	\$75.00
Business – Up to 10 Employees	\$100.00
Business – 11 to 25 Employees	\$150.00
Business – More than 25 Employees	\$200.00
CPR Cards	Each
Health Care Provider Card	\$5.00
CPR Health Care Provider Book	\$17.00
Heartsaver Card	\$20.00
CPR/AED/First Aid Cards	\$20.00
CPR/AED/First Aid Book	\$5.00
CPR K-12Card	\$3.00
First Aid Card	\$20.00

Ambulance Transport Charges	
BLS Transport	\$500.00
ALS Transport	\$600.00
ALS 2 Transport	\$750.00
Transport Mileage	\$17.00/mile
NOTE: The Director of Emergency Services is hereby authorized to increase these fees during the Fiscal Year to the maximum rates allowed by insurance.	

**SECTION 6. PUBLIC WORKS**

<b>Departmental Fees and Charges</b>	
Trash Collection Site Convenience Fee	\$100.00 per year
Mosquito Control Spraying Fee	Per year/mosquito season
Residential – County Individual Property	\$165.00
Municipal Government	\$0.55 per acre
State Government	\$0.75 per acre
Jonestown Water System	
Connected Properties	\$300 per year
Unconnected Properties within the Water Service Area	\$150 per year
Central Shop Rate (for Partner Agencies)	\$45.00 an hour, plus parts/materials
The Director of Public Works is authorized to set the service charge for fuel provided to partner agencies authorized to access the County pump station on an ongoing basis.	

**SECTION 7. RECREATION AND PARKS**

<b>Programs, Events, Parks, Marinas, and Buildings</b>	
The Director of the Department of Recreation and Parks is hereby authorized to set fees and surcharges for Departmental programs and events, as well as rental rates for County parks, buildings, and capital assets under the Department’s control on an ongoing basis. Such fees and rents shall be based on the cost of the program, plus reasonable charges for administrative and marking costs. The 4-H Park Board shall recommend the rental rates for the use of County Park known as the 4-H and Youth Park to the Director of the Department of Recreation and Parks. All charges authorized under this section shall be clearly listed on the respective program or event registration, rental agreement, or other relevant document.	

<b>Boat Ramp Permits</b>	
Daily Permit	\$10.00
Annual Permit	\$25.00

**SECTION 8. MISCELLANEOUS**

<b>Miscellaneous Fees, Surcharges, Subscriptions, and Other Costs</b>		
<b>Department</b>	<b>Description</b>	<b>Cost</b>
Tax Office	Administrative Fee to Town Governments for Tax Collection	1% of tax revenue, not to exceed \$15,000
Economic Development	Small Business Loan Program Application Interest Rate Late Fee	\$50.00 Discretionary Based on Risk 5% of Regular Quarterly Payment