

**COUNTY COMMISSIONERS OF CAROLINE COUNTY**

Health and Public Services (HAPS) Building

403 S. 7<sup>th</sup> Street Room 111

Denton, MD 21629

**Minutes**

**October 4, 2022**

Present: President Larry C. Porter; Vice President Daniel J. Franklin, Commissioner Wilbur Levensgood, Jr.

The meeting was called to order at 9:00 AM.

Invocation by Buddy Dunn- Pastor of Faith Fellowship - Preston

**Public Comment:** Dr. Milton Nagel from the Caroline County Board of Education thanked the Commissioners for their service to the County. He then thanked Commissioner Levensgood and Commissioner Franklin for their service. Commissioners Franklin and Levensgood thanked Mr. Nagel for the relationship and spirit of partnership.

**Jonathan Qvarnstrom & Jake Worm, Esq., For All Seasons – Suicide Prevention Month**

**Proclamation:** Mr. Qvarnstrom and Mr. Worm read the proclamation declaring that October is suicide prevention month. The Commissioners thanked them for being advocates for mental health and the great job that For All Seasons does.

**Susan Higgs, Director of Community Services – Upper Shore Aging, Inc. – Annual Senior**

**Care Program Plan Presentation:** Ms. Higgs presented an update to the Commissioners on the Senior Care Program. The program includes services such as adult daycare, falling services, incontinence supplies, and medical equipment that Medicare will not cover. Ms. Higgs stated that Commissioner Levensgood has served on this board for quite some time and is thankful for his time and commitment. Ms. Higgs stated that Mr. Andy Hollis is the new Executive Director.

**Debbie Bowden, Director of Economic Development & Tara Hill-Coursey, Tourism**

**Manager – Tourism Legacy Grant Discussion:** Ms. Bowden introduced Ms. Hill-Coursey in her new position as a County employee. Ms. Hill-Coursey stated that this grant was passed via State legislation back in 2008. Ms. Hill-Coursey stated that the “pot” of money has significantly increased for FY23; it was originally \$20K and is now a \$120K grant allocation for FY23. Ms. Hill-Coursey stated that she is unsure of what the future funding amounts will be. She stated that Economic Development and Tourism has been working with the County’s Grant Coordinator, Stacy Seward and the County Attorney, Stewart Barroll. Ms. Hill-Coursey stated that the grant acceptance letter will be on the consent agenda on an upcoming meeting. In closing, she stated that if the County use the Maryland logo along with the County one, the State will reimburse the County at 100% of the cost. Commissioner Porter asked if there was a way for the towns to coordinate events through the office of tourism so there aren’t overlapping events on the same day. Ms. Hill-Coursey stated that she will continue to try and assist with this.

**Sherry Bratton, Director of Human Resources – IT System Administrator & Technology Specialist II – Class Specification Discussion:** Ms. Bratton presented IT Systems Administrator class specification. She stated that this is a grade change with no change in salary, but a change in title and the role. Ms. Bratton also presented the Technology Specialist II class specification. This class specification also does not contain a salary adjustment or title change. The class specification changes are solely for housekeeping purposes.

**Consent Agenda/Action Items: (All three Commissioners voted unanimously to pass the consent agenda):**

- Minutes – September 20, 2022 & September 27, 2022 – Open
- Recreation & Parks Advisory Board - South Member Appointment – V. Murray

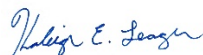
**County Administrators Report – Jeremy Goldman:** Mr. Goldman stated that Ms. Leager is formatting some information on the Battery Storage Systems (BESS) and is working on wording the local legislation for this. The Commissioners agreed that is important and should be adopted at the local level as soon as possible. Commissioner Levengood stressed the importance of safety.

**County Commissioners Open Discussion:** Commissioner Levengood stated he has a MACo retreat Thursday and Friday, attended meetings this week and has a shrimp feast Friday night. Commissioner Franklin and Porter had nothing to share.

**Public Comment:** There was no public comment.

Commissioner Franklin made a motion to adjourn the meeting. Commissioner Levengood seconded. All three Commissioners voted to adjourn the meeting.

There being no further discussion the meeting adjourned at 9:58 a.m.



Kaleigh Leager  
Executive Assistant to the County Commissioners