

**COUNTY COMMISSIONERS OF CAROLINE COUNTY**  
109 Market Street, Room 106, Denton, Maryland

**Minutes**  
**June 16, 2020**

Present: President Larry C. Porter; Vice President Daniel J. Franklin; Commissioner Wilbur Levensgood, Jr.; via conference call.

The meeting began at 9:00 AM.

**Situation Report and EOC Response Update Regarding COVID-19:**

**Roger Harrell, Interim Acting Health Officer:** Mr. Harrell advised that Caroline County has confirmed an additional 10 cases of COVID since last week. The Health Department has received 206 negative test results. They are working with EOC staff on launching a Community Point of Testing site on June 20, 2020 in Marydel. They are continuing to work on contact tracing for positive test results. Mr. Harrell stated that his staff is working with allied agencies to assist in outreach to local businesses regarding reopening.

**Department of Emergency Services & Emergency Operations Center:** Anna Sierra, Director of Emergency Services, gave a brief update on the operations of the Emergency Operations Center (EOC) and Unified Command. Ms. Sierra stated that they have developed a demobilization plan for the EOC. Stage one will begin next week with the EOC downgrading to enhanced level allowing EOC workers to perform their job duties from their own offices. Ms. Sierra advised that they are targeting moving to a steady state on June 29, 2020 which will disband the EOC. This decision will be based upon need depending on the COVID positivity rates at that time. Ms. Sierra spoke about the Community Point of Testing event that is upcoming and thanked the Health Department for helping move the event forward.

**Dr. Patty Saelens, Superintendent of Public Schools:** Dr. Saelens advised that today is the last day of school for students and Friday is the last day for teaching staff. CCPS staff is working with Parks and Recreation staff on summer programs. They are also working on credit recovery plans for high school students who are in need. They are continuing to meet and work on the development of the fall recovery plan. Dr. Saelens also advised that the food program will transition to its summer feeding program for students and is still serving senior meals.

**Debbie Bowden, Director of Economic Development:** Ms. Bowden advised that round one of the Small Business Recovery Grant program closed yesterday. The Economic Development team received 69 applications, with 33 of those being accepted and 7 denied. Staff is continuing to process 30 remaining applications. Round two of the program will be launched soon. Staff will be following up with businesses that received the funding to gauge how the funds have assisted in their business recovery.

**Sara Visintainer, Chief of Staff:** Ms. Visintainer stated that the Public Information Group is working to support Economic Development with advertising the small business grants as well as preparing to release messaging regarding the upcoming Community Point of Testing Event.

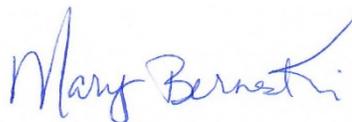
**Consent Agenda: The following items were approved by unanimous consent:**

- Open Session Minutes of June 9, 2020.
- P.O. # 2021-001 to Maryland Environmental Services for HODO Collection Sites for FY2021 in the amount of \$64, 960.00.
- Memorandum of Understanding with the Administrative Office of the Courts for Barriers at Circuit Court.

**County Administrators Report:** Mr. Goldman reported on a matter that was previously discussed that required follow up. The fire departments previously requested that the County purchase washers and dryers for their turnout gear. Mr. Goldman advised the Commissioners that after review by staff, it was determined that the potential purchase of washers and dryers would not be eligible under the CARES Act for reimbursement. Mr. Goldman suggested to the Commissioners that the County disburse \$120,000.00 from FY2020 contingency funds, using the County system for share calculation, to the fire departments to help offset their fundraising losses due to COVID-19. The Commissioners were all in agreeance. The Commissioner's also agreed to make the 10% increase allotted to the Volunteer Fire Companies in the FY2021 budget to each fire company available July 1, 2020. The remainder of the distribution will be made on the usual schedule.

**Open Discussion Period:** Commissioner Levensgood thanked everyone for their assistance regarding his farming accident. Commissioner Franklin and Commissioner Levensgood offered any help needed and wished him well.

There being no further business, the meeting Adjourned 9:50 AM.



Mary Berneski  
Paralegal