

**North County Water & Sewer Authority**  
**QUARTERLY MEETING**  
Thursday, April 7, 2022  
5:00 PM  
Henderson Town Hall

**NOTE: MEETING ATTENDEES MUST WEAR FACE MASKS, APPROPRIATE  
DISINFECTING/DISTANCING MEASURES WILL BE IN PLACE**

**Agenda**

5:00 p.m. – Pledge of Allegiance/Moment of Silence

5:05 p.m. – Approval of Minutes from September 30, 2021 Quarterly Meeting

5:10 p.m. – Update on Regional Wastewater PER for North County Towns

5:30 p.m. – NCWSA Member Comments

5:30 p.m. - Henderson

5:35 p.m. - Marydel

5:40 p.m. - Templeville

5:45 p.m. - Caroline County

5:50 p.m. – Public Comments

5:55 p.m. – Agenda items for next meeting

**Next Meeting**

**ANNUAL MEETING - THURSDAY, JUNE 30, 2022**

**NORTH COUNTY WATER & SEWER AUTHORITY**

**APRIL 7, 2022 QUARTERLY MEETING MINUTES**

**DATE:** Thursday, April 7, 2022

**PLACE:** Henderson Town Hall  
Henderson, Maryland

**BOARD MEMBERS**

**PRESENT:** Sandy Cook, President (Mayor, Town of Henderson)  
Helen Knotts, Vice President (Mayor, Town of Templeville)  
Bill Knotts (Community Member, Town of Templeville)

**OTHERS PRESENT:** Leslie Grunden, Caroline County Department of Planning and Codes

Mayor Sandy Cook called the Quarterly Meeting to order at 5:00 p.m. The Henderson Town Office was thoroughly cleaned and disinfected prior to the meeting per CDC COVID-19 guidelines. Following the Pledge of Allegiance, a moment of silence was observed.

Mayor Knotts made a **Motion to approve** the minutes of the September 30, 2021 Quarterly Meeting. Bill Knotts **seconded the Motion**. The **Motion passed unanimously**.

**STATUS OF UPDATED REGIONAL WASTEWATER PER FOR NORTH COUNT TOWNS**

Leslie Grunden reported that the Town of Greensboro’s application to MDE for project funding for the first two phases of the regional sewer system (expansion of the treatment plant and the Henderson/Caroline Acres phase) received a good ranking on the State’s Priority Projects List in March when the list was announced. Also in March, MDE, CDBG and USDA Rural Development informed the Town that each agency is working with their federal partners to determine how new additional funding from the Federal Infrastructure Bill will be distributed to State funding programs. The agencies expect to have all the information by May/June, including how much extra funding each agency expects to receive for their sewer programs. Infrastructure Bill funding will be added to State infrastructure project funding over the next three fiscal cycles (through FY26), which aligns with the anticipated regional sewer project schedule.

Ms. Grunden reported that the project schedule is dependent on sufficient grant funding levels from all three funders. The anticipated timeline includes final design completed by the end of 2022 and construction starting on the first phases in January 2023. The full timeline is below:

<b>Project/Phase</b>	<b>Description</b>	<b>Estimated Construction Start &amp; Duration</b>
<b>Phase 1</b>	WWTP Expansion to 0.432 mgd	January 2023 (8 months)
<b>Phase 2</b>	Henderson LPSS Caroline Acres MHP PS FM to Goldsboro Goldsboro PS Screen	January 2023 (18 months)
<b>Phase 3</b>	Marydel LPSS Cedars MHP PS FM to Henderson/Caroline Acres Tie-in	January 2024 (18 months)

<b>Phase 4</b>	Templeville LPSS Harman Subdivision PS FM to Cedars MHP PS	January 2025 (18 months)
NOTE: The proposed schedule is based on a design start date of July 2022. Phase 1 and 2 could be designed in parallel while the designs for Phases 3 and 4 would follow.		

**NCWSA MEMBER COMMENTS**

Henderson: nothing to report.

Marydel: nothing to report.

Templeville: nothing to report.

Caroline County: nothing to report.

**PUBLIC COMMENTS**

There were none.

**AGENDA ITEMS FOR NEXT QUARTERLY MEETING**

Agenda items for the next meeting include:

- Annual Elections
- Update on North County Regional Wastewater System PER and project funding
- Member updates

At 5:45 p.m. a **Motion** was made by Mayor Knotts to adjourn. The **Motion was seconded** by Bill Knotts and unanimously approved. The meeting was adjourned.

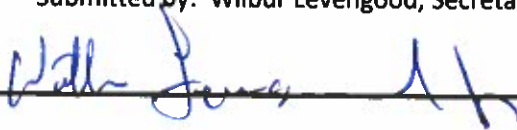
**NEXT MEETING IS THE ANNUAL MEETING ON THURSDAY, JUNE 30, 2022**

**5:00 P.M.**

**HENDERSON TOWN HALL**

**NORTH COUNTY WATER & SEWER AUTHORITY**

Submitted by: Wilbur Levengood, Secretary/Treasurer



Minutes prepared by: Leslie Grunden