

Meeting Minutes
Construction Trades Board
Caroline County, MD

DATE: Wednesday, March 29, 2023

PLACE: Health & Public Services Building
403 S. 7th Street, 1st Floor, Room 111
Denton, Maryland 21629

BOARD MEMBERS: Eric Smith, Chairman
Michael Mann, Vice-Chairman
Scott Veil
Glenn Orme
Levi Hayman
Earl R. Kitchen, Jr.
Scott Holden

OTHERS PRESENT: Stewart Barroll, County Attorney
Crystal Dadds, Assistant Codes Director
Catherine McCulley, Board Administrative Assistant
Adam Smith, First State Inspection Agency

Chairman Smith called the meeting to order at 2:06 pm.

Old Business

Ms. Dadds reviewed with the Board the need for changes in the Caroline County Electrical Standards Code (Chapter 98) due to the Maryland Electricians Act which became effective on July 1, 2021. She summarized the questions before the Board:

1. Should the “Limited Electrician” category be kept or removed;
2. If kept, will the county do the testing or honor reciprocity with other jurisdictions; and
3. Will the county require a MD State Electricians License for all electrical permits.

Each person in attendance received a copy of the current electrical standards chapter of the county code. The following sections of the Code were reviewed and deemed to be amended in the following ways:

- 98-2: Remove definitions for general, limited and master electrician and shelved license
- 98-12: This paragraph should reference the required State Code
- 98-16: Licensure will be by State rather than County
- 98-17: Licensing requirements will be replaced with permit requirements
- 98-18: Remove, no need for license designations
- 98-19: Remove, no need for license applications

- 98-20: Remove, the Board will no longer offer examinations
- 98-21: Change licensing fees to permitting fees
- 98-22: Remove, no need for proof of insurance
- 98-23: Expiration of permits (rather than licenses) will be 1 year, same as building permits
- 98-24: Remove, reciprocal licenses can no longer be issued
- 98-26: Remove, shelved licenses will no longer be applicable
- 98-27: Mr. Barroll will draft changes to the criminal charges and legal procedures

After deciding upon the above changes, it was suggested a draft of said changes would be circulated to Members by email before the end of April in preparation of meeting with the County Commissioners.

Ms. Dadds provided an update on the homeowner complaint that the Board discussed at their meeting on January 19, 2022 regarding an unlicensed MHBR contractor for a job located at 10997 Fair Lane, Ridgely, MD. The criminal case consisting of 18 charges including acting as a contractor without a license, forgery, theft, impersonation of license holder, etc. was placed on the stet docket by the state.

Mr. Mann motioned for adjournment. Mr. Veil seconded.

The meeting adjourned at 3:32.

CONSTRUCTION TRADES BOARD

Eric Smith, Chairman



Minutes prepared by:
Catherine McCulley, Board Administrative Assistant