

COUNTY COMMISSIONERS OF CAROLINE COUNTY
109 Market Street, Room 106, Denton, Maryland

WORK SESSION
March 27, 2018

Present: President, Larry C. Porter; Vice President, Wilbur Levensgood; Commissioner, Daniel J. Franklin; Heather Price, County Attorney; Ken Decker, County Administrator; Sara Visintainer, Chief of Staff; and Jennifer Farina, Administrative Coordinator

Topic One: Employee Service Awards

Sue Simmons, Director, Recreation and Parks, presented Mark Lasocha and Linda Rees with Employee Service Awards. Ms. Simmons stated that Mr. Lasocha has been with Recreation and Parks for the past five years as the Caroline County Recreation and Parks Capital Project and Parks Manager. Ms. Simmons stated that Ms. Rees is celebrating her twentieth year with Caroline County. She stated that Ms. Rees has been an asset to the Department.

Topic Two: Introduction of New Recreation and Parks Employee

Stacy Seward, Program and Community Services Supervisor, introduced Tyrone Sampson, Program Specialist, to the Commissioners and welcomed him to the Recreation and Parks Department. Ms. Seward stated that the Recreation and Parks team is excited to have Mr. Sampson on board and they look forward to working with him on many upcoming events and projects.

Topic Three: Operating and Capital Budget Workshop

The Office of Finance and Tax presented the Commissioners with the latest updated spreadsheet for both the Capital and Operating FY19 County budgets for their review. The Commissioners stated that they are not interested in adding two positions in the field of Economic Development. The Commissioners stated that they would like to fill the position of Economic Development Director only. The Commissioners agreed to allow the Office of Law to change their assistant position to be a full time 40 hour a week position. After further discussion the Commissioners did not finalize the budget, and left items up for discussion for their next budget workshop.

Topic Four: Draft Impact Fee for Residential Development Legislation

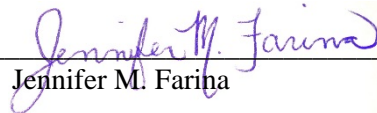
Mr. Decker stated that County staff and legal counsel have been working to draft legislation to allow impact fees for any residential developments being constructed in Caroline County. He stated that the Commissioners did not want to age restrict payments however they wanted all fees to go towards Caroline County school impact fees. The Commissioners stated that they would like to see an impact fee for age restricted development, however they would like that fee to be direct toward Emergency Services and not schools. The Commissioners asked if the amount collected could be charged differently for different construction projects, however Ms. Price stated that they may set the County up for a lawsuit absent a detailed study to justify the fee structure. Commissioner Porter asked if staff could look into charging \$3,500 impact fee for EMS and \$5,000 for County schools. Staff stated that they would do research and bring a more detailed draft to the Board at a later date.

Closed Sessions:

- Legal Advice Regarding a State Permitting Process; Authority: 2014 Maryland Code, State Government 3-305(b)(7) & (8)
- Discussion of the Hiring of an At-Will Department Head Position; Authority: 2014 Maryland Code, State Government 3-305(b)(1)
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- Convened in closed session at 1:15 p.m. on motion by Commissioner Levensgood, seconded by Commissioner Porter, unanimous.
- Reconvened in open session at 2:45 p.m. on motion by Commissioner Porter, seconded by Commissioner Levensgood, unanimous.
- President's Report: The Commissioners received legal advice from the County Attorney about the Public Service Commission process for issuance of solar project permits and provided direction. They also met to discuss the hiring of two at-will positions, Warden and Director of Economic Development.

There being no further discussion the work session ended at 3:00 p.m.


Jennifer M. Farina