

RECREATION & PARKS ADVISORY BOARD

Wednesday, March 4, 2020; Fretterd Community Center, Ground Floor Conference Room

Attendance: C. Broadwater, S.Parker, D.Mann, N.Fisher, J.Phillips, S.Simmons, D.Simmons, J.Beechey, M.Russ, K.Reichart

Absent:

- I. Board President Welcome (Chip Broadwater) 6:30-6:35
- II. NEW BUSINESS <Action Items> 6:35-7:05
- a. **Recreation Program Needs Assessment Process**
S.Simmons discussed the need for the new Land Preservation Recreation Master Plan and that we need to do a needs assessment. The needs assessment would help us to know what other organizations are doing for the community. S.Parker stated that an assess would be good to do as it could open up for other avenues of funding, etc. N.Fisher stated that it seems like a lot of agencies are talking about the same thing. It was mentioned that could we collaborate with others.
- b. Emergency Management Discussion: Coronavirus Continuity of Operations Planning and Community Points of Distribution (CPOD) leadership role of CCRP
S. Simmons discussed that Recreation and Parks has been given direction to start assembling a continuity of operations plan. We are the department that would oversee the CPOD if needed. We have a potential CPOD trial set up on April 30. We will send info. ut to the Board if they want to participate.
- III. OLD BUSINESS<Action Items> 7:05-7:30
- a. **Summary update of FY2021 Budget Request**
S. Simmons reviewed the capital budget and talked about the operating budget.
1. Summer Learning Center schedule status and potential BOE Match to the proposed \$25,000 PT staff increase.
BOE is not able to address this match currently. Jamie talked about adding a day or week to summer camp, but we are not able to do that this year. She also discussed adding STEM Activities for middle school aged kids.
 2. Proposed operating investment in park athletic field monitors
3. Update on grant request scope for [NCRP erosion](#) and stream stabilization project
S.Simmons discussed working with Leslie Grunden from Planning & Codes to produce a grant to for erosion control.
- b. **Municipal Park Discussions: Preston, Greensboro, and Federalburg**
Staff update on potential Community Parks and Playground Grant proposals in FY22
Work with municipalities to apply for grants, specifically creating BB courts within the Town of Preston, Replacing tennis courts in Federalburg and Greensboro.
- c. **Establish Board Participation at March 10 Public Budget Hearing at Preston Fire Hall**
Chip will be there to represent the board. A letter will be sent on behalf of the Board.
- a. **CCRP Advisory Board 2020 Board membership Nominations**
There are still openings on the board in the West Ridgely/Hillsboro area and South County. If anyone knows of anyone or has suggestions, please let staff know.
- IV. CONSENT AGENDA ITEMS – SUBMITTED FOR BOARD MEMBER REVIEW 7:30-7:40 p.m.
- a. Review/Approval of [Meeting Summary](#) from meeting
 - b. Division Updates [Program Services - Parks - Executive Administration](#)
Motion made by _____ and seconded by _____ to accept consent agenda items.
- V. BOARD MEMBER CONCERNS/UPDATES 7:40-7:50 p.m.

- [St. Paddy's Day 5K](#), March 14 at Fretterd Center
- [US Census](#) self-reporting invites in the mail to all county households, March 17
- [MRPA Spring Conference](#) , April 21-23

***NEXT BOARD MEETING:
Wednesday, MAY 6
May 6; July 1; September 2; November 4***