

**Meeting Minutes  
Board of License Commissioners  
Caroline County, Maryland**

**DATE:** February 24,2021

**PLACE:** Virtually on Microsoft Teams

**BOARD MEMBERS:** Greg Eigenbrode, Chairman  
Nicholas Loukides, Vice-Chair  
Glen Plutschak, Member

**OTHERS PRESENT:** Phillip Moore, Alcoholic Beverage Inspector  
Crystal Dadds, Assistant Director of Codes  
Melanie Smith, Board’s Administrative Asst.

Chairman Eigenbrode opened the meeting of the Caroline County Board of License Commissioners at 9:32 AM to review the 2020-2021 Alcoholic Beverage License Renewals.

**LICENSE      TRADE NAME**

**3909              BULLOCK’S DELI**

Approved pending receipt of the following:

- X      2020 MD Business/Trader’s License
- X      Certificate of Workers’ Compensation Insurance

**3905 & 3906      CHOPTANK RIVER YACHT CLUB**

Approved pending receipt of the following:

- X      Notarized Property Owner Signature

**3888              HARRY’S ON THE GREEN**

Approved pending receipt of the following:

- X Certificate of Workers' Compensation Insurance

**3918 & 3919 MARKET STREET PUBLIC HOUSE**

Approved pending receipt of the following:

- X 2020 MD Business/Trader's License
- X Alcohol Awareness Certification
- X Certificate of Workers' Compensation Insurance
- X Other: Refillable Container Permit?

Inspector Moore confirmed that the establishment has held off on their brewing since the beginning of Covid. They will follow up with them to see if they intend to renew this permit.

**3924 SHORE STOP #240**

Approved pending receipt of the following:

- X Certificate of Workers' Compensation Insurance

**3895 THE GREENSBORO DELI**

Approved pending receipt of the following:

- X Annual License Fee

**3897 TRI-ME WAREHOUSE FOODS**

Approved pending receipt of the following:

- X Certificate of Workers' Compensation Insurance

**Motion:** Mr. Plutschak made a motion to approve the 2020-2021 renewals for Bullock's Deli, Choptank River Yacht Club, Harry's on the Green, Market Street Pub, Shore Stop #240, Greensboro Deli and Tri-me Warehouse on the condition that the outstanding items are submitted to the Planning Office.

**Second:** Mr. Loukides seconded the motion.

**In Favor:** All members voted in favor (3-0).

Ms. Dadds informed the Board of an email she received from the Comptroller's Office stating that their office will not hold up any renewals for the 2021-2022 renewal season and we would not be receiving a renewal hold list for this year's license renewals. However, those businesses that were on hold before the pandemic for the 2020-2021 license year must provide the Board with a release letter.

## **REVIEW AND APPROVAL**

### **January 27, 2021 Minutes**

Having read the January minutes, the Board voted.

**Motion:** Mr. Loukides made a motion to approve the January meeting minutes as written.  
**Second:** Mr. Plutschak seconded the motion.  
**In Favor:** All members voted in favor (3-0).

## **INSPECTORS REPORT**

Inspector Moore reported that he has met with the State Alcohol Commission this year and he found the information that was shared very helpful. He is in the process now of planning how he intends to support and oversee the businesses for this year of anticipated recovery from the Covid Pandemic.

Ms. Dadds stated that because the MALA conference was canceled this year, they will be using that money for Inspector Moore to attend a TiPS Trainer certification class. It is an opportune time for him as it will be conducted online as a 2-day class. Ms. Dadds is requesting a fee of \$40 for anyone to attend the class, be added to the new fiscal year's schedule of fees.

The Board agreed to meet again, on a date to be announced that works with everyone's schedule, to approve any submitted applications prior to the 2021-2022 License renewals.

## **DISCUSSION**

**Motion:** Mr. Loukides made a motion to adjourn at 9:54 AM.  
**Second:** Mr. Plutschak seconded the motion.  
**In Favor:** All members voted in favor (3-0).

Melanie J. Smith

---

Minutes prepared by Melanie Smith