



## COUNTY COMMISSIONERS OF CAROLINE COUNTY

COURTHOUSE  
109 MARKET STREET, ROOM 106  
DENTON, MARYLAND 21629

**August 17, 2021**

**9:00 AM**

Join from your computer via Zoom: <https://zoom.us/j/300062187>

Webinar ID:300 062 187

Call In (Toll Free)

833 548 0282

877 853 5257

888 475 4499

833 548 0276

- 9:00 AM Commissioners Meeting Convenes; Invocation – Rev. Paul Merrit- Church of the Nazarene, Denton
- Public Comment
- 9:05 Robin Cahall, Health Officer, Caroline County Health Department  
COVID-19 Response Update
- 9:15 Debbie Bowden, Director, Economic Development  
Eastern Shore Economic Recovery Project Update
- 9:20 Mark Sheridan, Director, Emergency Services  
[Class Specification Change – EMS Supervisor](#)
- 9:30 Crystal Dadds, Assistant Director of Codes, Planning and Codes  
[20210805 County Commissioners Staff Report – SB762 Maryland Electricians Act](#)
- 9:45 Public Hearing – Stewart Barroll, County Attorney – Leslie Grunden, Assistant Director of Planning, Planning and Codes  
[Amendment to the Comprehensive Water and Sewer Plan \(CWSP\) - Town of Denton Water and Sewer Service Areas Map Amendment](#)
- 10:00 Discussion - Margaret Roe, Director, Finance and Daniel Fox, Deputy Director, Finance  
[ARPA \(American Rescue Plan Act\) Budget and Surplus Budget](#)
- 10:35 Stewart Barroll, County Attorney  
Third Reading and Potential Enactment:
- [Legislative Bill #2021-1, Chapter 21 – Law Enforcement Mutual Aid Agreements – Eastern Shore Counties](#)

- [Legislative Bill #2021-2, Chapter 29 – Emergency Communications System – Repeal](#)

10:50 Consent Agenda:

- [Lease with Heritage Community for Economic Development Office Space](#)
- [Online Sales/Telework Grant Agreement](#)
- [TGM Group Audit of Tax Office I \(Project No. 26.06.0001\)](#)
- [TGM Group Audit of Tax Office II \(Project No. 26.06.0002\)](#)
- [FY2022 Letter of Agreement with the Maryland Department of Transportation – Noxious Weed Spraying](#)
- [Certification for Cooperative Local-State Library Aid Programs for FY2022](#)
- Employment Contract – Recreation and Parks – Recreation Specialist II - Davis
- [Caroline County Department of Emergency Services and Maryland Department of Health Agreement – Emergency Service Transporter Supplemental Payment Program](#)
- [Minutes – August 3, 2021 – Open Session](#)

11:35 County Administrator’s Report

11:40 County Commissioners Open Discussion Period

- County Commissioner Meeting Schedule

Public Comment

11:55 Meeting Adjourned

12:10 Closed Session: To consult with counsel to obtain legal advice  
Authority: General Provisions Art. § 3-305 (b) (7)

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Until further notice:

- The Commissioners will meet every other Tuesday at 9:00 AM. Evening meetings will not be held.
- Beginning in June, the County Commissioners will be moving to their summer meeting schedule and will meet every other Tuesday morning at 9:00AM until September.
- The full 2021 County Commissioners Meeting schedule can be found at <https://www.carolinemd.org/.../2021-County-Commissioners...>
- Meetings are open to the public
- Masks are not required, however the Caroline County Health Officer, and the County Commissioners strongly recommend and encourage individuals who have not been vaccinated to wear a face covering while attending the public meetings.
- Please be advised, seating is limited, and the Caroline County Hearing Room has a max capacity of 15.
- All meetings will continue to be broadcasted via Zoom and conference call.

To participate in the Meeting:

- Please click this URL to join: <https://zoom.us/j/300062187>
- Or join by phone: 888-475-4499 (Toll Free) or 877-853-5257 (Toll Free)
- Webinar ID:300 062 187
- Public comment will held during the beginning and end of each meeting. The County will also receive written comment through the County’s [email system](#), [website](#), and by USPS at 109 Market Street, Room 123, Denton, MD 21629. Written comments received prior to a meeting will be entered into the record and made available to the Commissioners prior to the meeting or hearing.
- The Commissioners will take roll call by name and announce which staff are participating directly in the meeting.
- All speakers, including the Commissioners must announce their name each time before they speak. This means before asking a question or making a statement, the person must state their last name.
- Any document being voted on by the Commissioners will be linked on the agenda in advance wherever possible in order to facilitate public understanding of items that will be voted or discussed.

*Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners’ meetings can be held in closed session under the authority of the state open meetings law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows.*