



**COUNTY COMMISSIONERS OF CAROLINE COUNTY**  
COURTHOUSE  
109 MARKET STREET, ROOM 106  
DENTON, MARYLAND 21629

**April 28, 2020**  
**Meeting Agenda**

**888-475-4499 (Toll Free) or 877-853-5257 (Toll Free)**  
**Webinar ID:300 062 187**

- 9:00 AM Commissioners Meeting Convenes; Call to Order
- 9:05 AM Scott LeRoy, Health Officer, Anna Sierra, Director of Emergency Services & Dr. Patty Saelens, Superintendent of Schools, Situation Report and Response Update Regarding COVID-19
- 9:30 AM Consent Agenda:
- Open and Closed Session Minutes of April 21, 2020
  - [Contract Addendum - Professional Services Contract, Murtech, Inc.](#)
  - [Contract Addendum - Professional Services Contract, McCullough, P.E., P.W.S.](#)
  - Employment Contract – Director of Communications
  - CARES Act Provider Relief Fund Acceptance
- 9:40 AM Debbie Bowden, Director, Economic Development
- Discussion of Small Business Assistance Loan Program
- 9:50 AM County Administrator Report
- 10:00 AM County Commissioners Open Discussion Period
- 10:15 AM Closed Session One: Discussion of the Development and Implementation of Public Safety Plans. To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.  
Authority: General Provisions Art. § 3-305(b) (10)
- 10:30 AM Closed Session Two: To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.  
Authority: General Provisions Art. § 3-305(b) (1)
- 10:45 AM Meeting Adjourns

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Until further notice:

- The Commissioners will meet every Tuesday at 9:00 AM. Evening meetings will not be held.
- All meetings will be held by conference call.

Conference Call Information:

- To participate in the conference call:

*Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners' meetings can be held in closed session under the authority of the state open meetings law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows.*

Please note: Documents to be discussed during the Commissioners meeting are hyperlinked on the agenda where possible. Click the blue underlined text to access documents or more information on the agenda item listed

- Please click this URL to join: <https://zoom.us/j/300062187>
- Or join by phone: 888-475-4499 (Toll Free) or 877-853-5257 (Toll Free)
- Webinar ID:300 062 187
- The public will be allowed to listen in to the calls but will be muted in order to eliminate background noise.
- If possible, under the circumstances, public comment will be permitted at the sole discretion of the President of the County Commissioners. Under Maryland Open Meetings law, the public doesn't have a right to speak, but only to observe the meetings.
- The Commissioners will take roll call by name and announce which staff are participating directly in the meeting.
- All speakers, including the Commissioners must announce their name each time before they speak. This means before asking a question or making a statement, the person must state their last name.
- Any document being voted on by the Commissioners will be linked on the agenda in advance wherever possible in order to facilitate public understanding of items that will be voted on or discussed.

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