



**COUNTY COMMISSIONERS OF CAROLINE COUNTY**  
COURTHOUSE  
109 MARKET STREET, ROOM 106  
DENTON, MARYLAND 21629

**April 14, 2020**  
**Meeting Agenda**

**888-475-4499 (Toll Free) or 877-853-5257 (Toll Free)**  
**Webinar ID:300 062 187**

- 9:00 AM Commissioners Meeting Convenes; Call to Order
- 9:05 AM Scott LeRoy, Health Officer, Anna Sierra, Director of Emergency Services & Dr. Patty Saelens, Superintendent of Schools, Situation Report and Response Update Regarding COVID-19
- 9:30 AM Margaret Roe, Director, Office of Finance  
Approval of Proposed FY2021 Operating & Capital Budgets
- [Approval of Proposed FY2021 Operating Budget](#)
  - [Approval of Proposed FY2021 Capital Budget](#)
  - [Proposed FY2021 Revenue](#)
- 9:40 AM Cathie Moore, Comptroller  
Review of Proposed FY2021 Tax Rates
- [FY2021 Tax Rates](#)
- 9:50 AM Debbie Bowden, Director, Economic Development
- Discussion regarding Small Business Assistance during COVID-19
- 10:10 AM Consent Agenda:
- Open Session Minutes of April 7, 2020
  - Choptank Cleaning Small Business Loan
- 10:15 AM County Administrator Report
- Discussion of Proposed Tax Sale Date
- 10:25 AM County Commissioners Open Discussion Period
- 10:40 Closed Session: To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.  
Authority: General Provisions Art. § 3-305(b) (10)
- 10:55 Meeting Adjourns

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Until further notice:

- The Commissioners will meet every Tuesday at 9:00 AM. Evening meetings will not be held.
- All meetings will be held by conference call.

*Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners' meetings can be held in closed session under the authority of the state open meetings law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows.*

Please note: Documents to be discussed during the Commissioners meeting are hyperlinked on the agenda where possible. Click the blue underlined text to access documents or more information on the agenda item listed

#### Conference Call Information:

- To participate in the conference call:
  - Please click this URL to join: <https://zoom.us/j/300062187>
  - Or join by phone: 888-475-4499 (Toll Free) or 877-853-5257 (Toll Free)
  - Webinar ID:300 062 187
- The public will be allowed to listen in to the calls but will be muted in order to eliminate background noise.
- If possible, under the circumstances, public comment will be permitted at the sole discretion of the President of the County Commissioners. Under Maryland Open Meetings law, the public doesn't have a right to speak, but only to observe the meetings.
- The Commissioners will take roll call by name and announce which staff are participating directly in the meeting.
- All speakers, including the Commissioners must announce their name each time before they speak. This means before asking a question or making a statement, the person must state their last name.
- Any document being voted on by the Commissioners will be linked on the agenda in advance wherever possible in order to facilitate public understanding of items that will be voted on or discussed.

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