

**North County Water & Sewer Authority  
QUARTERLY MEETING**

**Wednesday, January 25, 2017**

**6:00 PM**

**Henderson Town Hall**

**Agenda**

6:00 p.m. – Pledge of Allegiance/Moment of Silence

6:05 p.m. – Approval of Minutes from July 27, 2016 Annual Meeting

6:10 p.m. – Status of Updated Regional Wastewater PER for North County Towns

6:15 p.m. – Update on Henderson Water Project

6:30 p.m. – NCWSA Member Comments

6:30 p.m. - Henderson

6:35 p.m. - Marydel

6:40 p.m. - Templeville

6:45 p.m. - Caroline County

6:50 p.m. – Public Comments

6:55 p.m. - Agenda items for next meeting

**Next Meeting – April 26, 2017, 6:00 P.M. – Henderson Town Hall**

**NORTH COUNTY WATER & SEWER AUTHORITY  
JANUARY 25, 2017 QUARTERLY MEETING MINUTES**

**DATE:** Wednesday, January 25, 2017

**PLACE:** Henderson Town Hall  
Henderson, Maryland

**BOARD MEMBERS**

**PRESENT:** Sandy Cook, President (Town of Henderson)  
Helen Knotts, Vice President (Town of Templeville)  
Wayne Racz, (Town of Templeville)

**OTHERS PRESENT:** Leslie Grunden, Caroline County Department of Planning and Codes  
David Kibler, Town of Greensboro Department of Public Works

Sandy Cook called the **Annual Meeting to Order** at 6:05 p.m. Following the Pledge of Allegiance, a moment of silence was observed.

Helen Knotts made a **Motion to approve** the minutes of the July 27, 2016 Annual Meeting. Wayne Racz **seconded the Motion**. The **Motion passed** unanimously.

**STATUS OF UPDATED REGIONAL WASTEWATER PER FOR NORTH COUNTY TOWNS**

David Kibler, Director of Public Works for the Town of Greensboro, updated the members on the status of Greensboro's Request for Proposals (RFP) for an update of the 2010 Preliminary Engineering Report (PER). The update is funded by USDA and will provide present-day cost estimates to extend Greensboro wastewater treatment service to the towns of Henderson, Maryland and Templeville, as well as a more extensive Environmental Report to assess impacts to resources associated with expanding service to the towns. Mr. Kibler informed the members that the draft RFP is being reviewed by USDA Rural Development and pending that agency's approval, he anticipates releasing the RFP in late January/early February. Bid review and contractor selection would therefore likely be in March/April.

Mr. Kibler also informed the members that construction of the collection system in Goldsboro will begin in February and will continue through the end of July, when the RFP for construction of individual property connections will be issued. Mr. Kibler reported that construction on individual properties is expected to begin in October/November of this year and the general pace should be 2-3 properties being completed per week. He noted that the entire project is moving well and he expects these last two phases to maintain the same good pace. He informed the members that the new WWTP is operational and is currently treating flow from Greensboro being conveyed from the old WWTP, and that Miller Environmental has been contracted to operate the system.

The members expressed their appreciation of Mr. Kibler's efforts on their behalf.

**HENDERSON WATER SYSTEM UPDATE**

Ms. Cook reported that construction on the Town's new well is about to begin and is anticipated to be complete in February. Following that, the final phase of the project will start and will include painting

the water tower and constructing a new bathroom for the Town Office. Ms. Cook also informed the members that new flowmeters are being ordered.

**NCWSA MEMBER COMMENTS**

Henderson: Ms. Cook said she had nothing further to report for the Town.

Marydel: no report.

Templeville: Ms. Knotts reported that on January 16, 2017 the Town appointed Wayne Racz to serve as their additional representative for a period of 1 year.

County: no report.

**PUBLIC COMMENTS:**

There were no comments from the public.

**AGENDA ITEMS FOR NEXT MEETING:**

Items for the April 26, 2017 Quarterly Meeting include:

- Progress on update of North County Wastewater PER
- Henderson Water Project Update
- Discussion of Marydel Representative
- Updates from Members

At 7:00 p.m., on **Motion** by Ms. Knotts, **seconded** by Mr. Levengood and **unanimously approved**, the meeting was **adjourned**.

**NEXT MEETING:  
April 26, 2017  
6:00 P.M.  
HENDERSON TOWN HALL**

**NORTH COUNTY WATER & SEWER AUTHORITY  
Submitted by: Wilbur Levengood, Secretary/Treasurer**

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Minutes prepared by: Leslie Grunden

# SIGN-IN SHEET

## NORTH COUNTY WATER & SEWER AUTHORITY MEETING

WEDNESDAY, JANUARY 25, 2017

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	NAME	AFFILIATION	TELEPHONE/EMAIL
1.	Heidi Korth	Templeville	410-482-8680
2.	Wanda Ry	Board member	410-713-8862
3.	Sandra Cook	Henderson	410-482-8979
4.	DAVID KIBLER	GREENSBORO	410-482-6223
5.	Leslie Onyiah	Caroline County	410-479-8005
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